

Saratoga Arts (SA) Grant Applications

Ballston Spa Committee on the Arts Review Process

Required for:

[SA Community Arts Applications](#)

[SA Arts Education Applications](#)

| Important Dates | Process Steps |
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| First Level of Review - Conducted by the Ballston Spa Committee on the Arts | |
| 9/18/23 through 10/27/23 | <ol style="list-style-type: none">1) Artist submits Ballston Spa Committee on the Arts (COA) Application to info@bsparts.org,<ul style="list-style-type: none">- Artists are encouraged to submit their completed applications as early as possible to benefit from Committee input.- Artists must submit the completed Saratoga Arts (SA) application as an attachment to the COA application. [note: Village of Ballston Spa “Fiscal Sponsor Memo of Understanding” may be omitted at this step. That document will be provided to Artists following final approval of the application]2) COA Applications will be reviewed by Ballston Spa Committee on the Arts on 10/4/23, 10/18/23 and 11/1/23. When necessary and appropriate, and with time permitting, COA members will interact with Artists to revise applications.4) COA results will be returned to Artists as quickly as possible. |
| 10/27/23 | <ol style="list-style-type: none">5) Final deadline to submit COA Applications (including the completed SA application) to Ballston Spa Committee on the Arts. |
| 11/1/23 | <ol style="list-style-type: none">6) Final Review of applications by Ballston Spa Committee on the Arts. |
| Second Level of Review - Conducted by the Village of Ballston Spa Board of Trustees | |
| 11/13/23 | <ol style="list-style-type: none">7) COA-approved applications presented to Village of Ballston Spa Board of Trustees |
| 11/14/23 through 11/27/23 | <ol style="list-style-type: none">8) Ballston Spa Committee on the Arts members will interact with Artists to address any concerns raised by the Trustees. |
| 11/28/23 | <ol style="list-style-type: none">9) Approved Artists proceed to submit applications directly to Saratoga Arts |